

INTEGRAL COACH FACTORY, Chennai-600038  
(Website: [www.icf.indianrailways.gov.in](http://www.icf.indianrailways.gov.in))

Office of the  
Chief Personnel Officer.  
Dated: 19.07.2017

No. PB/RR/39/App

**NOTIFICATION NO. APP/01/2017**

Applications are invited, in the prescribed proforma, from eligible candidates for engagement as Apprentice under the Apprentices Act, 1961 in the under mentioned designated trades for the year 2017. The requirement given below is tentative and subject to change:

	FRESHERS					Ex-ITI				
	UR	OBC	SC	ST	TOTAL	UR	OBC	SC	ST	TOTAL
CARPENTER	15	8	4	2	29	10	5	3	2	20
ELECTRICIAN	44	23	13	7	87	17	9	5	2	33
FITTER	67	36	20	10	133	36	19	10	5	70
MACHINIST	19	10	5	2	36	2	1	1	1	5
MMTM						1	1	1	0	3
PAINTER	19	10	5	2	36					0
WELDER	45	24	13	6	88	12	6	4	2	24
<b>TOTAL</b>	<b>209</b>	<b>111</b>	<b>60</b>	<b>29</b>	<b>409</b>	<b>78</b>	<b>41</b>	<b>24</b>	<b>12</b>	<b>155</b>

MEDICAL APPRENTICES (Will be trained in two batches commencing in October 2017 & April 2018.)

TRADE	UR	OBC	SC	ST	TOTAL	UR	OBC	SC	ST	TOTAL
MLT - Radiology	2	1	0	1	4	-	-	-	-	-
MLT - Pathology	2	1	1	0	4	-	-	-	-	-
PASAA	-	-	-	-	-	1	1	-	-	2
<b>Total</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>2</b>

Abbreviations used : SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Caste, UR - Unreserved, MMTM - Mechanic Machine Tool Maintenance, MLT - Medical Laboratory Technician, PASAA - Programming and System Administration Assistant

3% of the vacancies are reserved for physically handicapped candidates in the trades identified for them as per the Apprentices Act, 1961.

**2. ELIGIBILITY CONDITIONS:**

**2.1 Age limit as on 01.10.2017 (15-24 years)**

The upper age limit is relaxable by 3 years for OBC candidates, 5 years for SC/ST candidates and 10 years for Persons with Disabilities (PWD) candidates.

Accordingly the required date of birth for each community is prescribed below.

	UR	OBC	SC & ST	PWD
Born between	02/10/1993 to 01/10/2002	02/10/1990 to 01/10/2002	02/10/1988 to 01/10/2002	02/10/1983 to 01/10/2002

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## 2.2 Minimum Educational Qualification & Training Period

Ex-ITI	Qualification	Period of Training
Fitter, Electrician, & Machinist	Should have passed std X (with a minimum of 50% marks) with Science & Maths under 10+2 system or its equivalent and also possess National Trade Certificate in the notified trade issued by the National Council for Vocational Training.	1 year
Carpenter, Welder, MMTM (Mechanic Machine Tool Maintenance)	Should have passed standard X (with a minimum of 50% marks) under 10+2 system or its equivalent and also possess National Trade Certificate in the notified trade issued by the National Council for Vocational Training.	1 year
Programming and System Admn. Asst.	Should have passed standard X and also possess National Trade certificate in the trade of <b>Computer Operator and Programming Asst.</b> issued by the National Council for Vocational Training.	1 year
Freshers	Qualification	Period of Training
MLT(Radiology & Pathology)	Should have passed 12 <sup>th</sup> Std examination under 10 + 2 system with Physics, Chemistry & Biology.	6 months
Fitter, Electrician, Machinist,	Should have passed Standard X with Science & Maths under 10+2 system or its equivalent (with minimum 50% aggregate marks).	2 years
Carpenter & Painter	Should have passed Standard X under 10+2 system or its equivalent (with minimum 50% aggregate marks).	2 years
Welder	Should have passed Standard X under 10+2 system or its equivalent (with minimum 50% aggregate marks)	1 year 3 months

### Note:

- (i) Request for change of trade after selection will not be entertained. In respect of Ex-ITI quota, they will be trained in the trade in which they are in possession of ITI certificate.
- (ii) Candidates selected for training will not be allowed to withdraw from training except for reasons, which are beyond their control. Before commencement of the training, the candidates have to execute a contract of Apprenticeship.
- (iii) Those who willfully absent themselves are liable to refund the whole cost of their training as well as the amount paid as stipend as determined by the Central Apprenticeship Adviser.

## 2.3 Sources of engagement of Act Apprentices (As Per Master Circular No.8)

1. Nearest Employment Exchanges.
2. SC/ST Organisations.
3. ITIs wherever existing and
4. Wards of Railway employees.

The applicants who have **registered with a local employment exchange** falling in the State of Tamilnadu alone are eligible to apply. However for **wards of Railway employees** such registration with local employment exchange will not be required and there should be clear indication in application & duly superscribed on the envelope as "ward of Railway employee". As a proof, candidate must enclose 'copy of **SERVICE CERTIFICATE**' / '**DECLARATION** from the Railway Employee' which should be attested by the Gazetted Officer of the concerned unit.

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#### 2.4 Rate of stipend:

Freshers	During the 1st year - Rs.5700/- pm. (incl. MLT trainees) During the 2nd year - Rs.6500/- pm. During the 3rd year - Rs.7350/- pm.
Ex-ITI candidates	The period of training undergone in the ITI shall be taken into account for the purpose of determining the rate of stipend payable, which will be the same, as above.

### 3. HOW TO APPLY

#### 3.1 APPLY ONLINE

- (i) Candidates who wish to apply need to log on to the ICF web portal [www.icf.indianrailways.gov.in](http://www.icf.indianrailways.gov.in) and click the "Apprentice 2017" link.
- (ii) A Processing fee of Rs ₹ 100/- needs to be paid online (or) fund transferred to the bank account given below. No application fee for SC/ST/PWD/Women candidates.
  1. Account name: - FA&CAO/ICF
  2. Account No: 05680210000328
  3. Bank Name: UCO Bank/ICF Colony/Chennai
  4. IFSC code: UCBA0000568
- (iii) Using the application number generated, the candidate needs to login using password as dob in "mm/dd" format.
- (iv) The application generated needs to be downloaded and printed.
- (v) One passport size photo should be pasted in the application in the space provided.
- (vi) Signature where required need to be affixed. Signature if in CAPITAL letters will disqualify the candidate.

#### 3.2 Applications & Enclosures:

- (i) Application downloaded from the ICF website.
- (ii) ORIGINAL CERTIFICATES should NOT be enclosed with the application.
- (iii) Necessary copy of certificate confirming pass in the course as on the date of the notification (Ex. Std X mark list, NTC Certificate issued by NCVT in the case of ITI/NTC, Std XII mark list in the case of MLT) to be enclosed. Mere completion of a course is not sufficient.
- (iv) MARK SHEET of Std X/ Std XII and MARK SHEET of ITI (for Ex-ITI)
- (v) Candidates belonging to SC/ST/OBC communities should enclose a community certificate in the format prescribed by the Central Government.
- (vi) *Persons with Disabilities:* He/ She should enclose a Disability Certificate issued by the competent Medical Board.
- (vii) Copy of Employment Registration Card to be enclosed (as applicable as per Para 2.3).

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**3.3 Submission of Application:** The downloaded application may be sent in a cover superscribed as "Application for Apprenticeship - 2017" sent by **ordinary post** to

The Assistant Personnel Officer/R,  
Integral Coach Factory,  
Chennai - 600 038.

**3.4 Last Date:** The last date of receipt of the applications is **21/08/2017 (Monday) @ 17.00 hrs.**

**3.5 Format of Application:** Applications submitted in any format, other than the one prescribed by this Administration will not be entertained. Incomplete and unclear applications NOT in conformity with any of the conditions of this notification will be summarily rejected.

3.5.1 Applications without requisite enclosures will be summarily rejected.

3.5.2 All sms communications from ICF Administration will be from **9003166379** or **9003166378** only. These numbers are connected to a system. Any calls made to this numbers could not be answered. All emails will be sent from **pbicf38@gmail.com**.

#### **4. MODE OF SELECTION:**

**4.1 Mode of consideration:** The eligible applicants will be called in order of marks obtained in Std X (for Freshers) and in order of marks obtained in Std X and ITI (for Ex-ITI candidates) giving equal weightage.

**4.2 Consideration when marks are equal :** In case of two candidates having the same marks, the candidate having older age shall be preferred. In case the dates of birth are also same, then the candidate who passed Std.X exam earlier shall be considered first.

**4.3 Standard of Physical Fitness:** The candidate should be physically fit as per the conditions applicable under the Apprentices Act, 1961. Selected candidates should produce a Medical Certificate in the prescribed form as laid down in the Apprentices Act, 1961, before admission for training as Apprentices.

**4.4 Higher Qualification :** Candidates with higher qualifications viz. **Engineering Degree / Diploma** are not eligible to apply.

**4.5 Transfer Certificate :** Original Transfer Certificate for completion of qualifying examination (Std. XII/ X/ ITI) must be produced during verification of certificates.

**4.6 Commencement of Training :** The apprenticeship training will commence on the **1<sup>st</sup> of October 2017**. (1<sup>st</sup> of April 2018 for the second batch of medical apprentices)

#### **5. OTHER CONDITIONS:**

- (i) It should be noted that the selection and training are strictly in compliance with the provisions of Apprentice Act, 1961 and **NO EMPLOYMENT IS GUARANTEED TO THE APPRENTICES ON COMPLETION OF THEIR TRAINING.**
- (ii) The selected candidates should abide by the rules and regulations framed by the Administration from time to time.
- (iii) If any declaration furnished by the candidate is found to be false, he/she will be disqualified/terminated at any stage of the training period without any intimation.

  
ASST. PERSONNEL OFFICER/R