

सवारी डिब्बा कारखाना /INTEGRAL COACH FACTORY, चेन्नै /CHENNAI-38

मु.का.धि. का कार्यालय,

Office of the CPO,

दिनांक/Dated: 28/10/2014

No.PB/S1B/5/328/LDCE Vol.IV

NOTIFICATION

**Sub: Selection to the post of Office Supdt in Pay
Band Rs. 9300 – 34800 + 4200 GP through LDCE.**

It is proposed to conduct a selection to fill up the following vacancies of Office Superintendent in Pay Band Rs.9300 – 34800 + 4200 GP through Limited Departmental Competitive Examination.

Seniority Unit	Category			
	SC	ST	UR	Total
Stores	0	1	6	7
Engineering	2	1	5	8
Personnel	1	1	6	8
Total	3	3	17	23

2.Elignblity Criteria:

Serving ministerial staff of all departments (except Accounts & RPF) having the service detailed below and possessing qualification of Graduation, the degree either under 11+1+3 years stream or under 10+2+3 years stream from a recognized University.

- (i) Seven years regular service as Junior Clerk in the Pay Band of Rs.5200–20200 + 1900 GP (OR)
- (ii) Seven years regular service as Junior Clerk in the Pay Band of Rs.5200 – 20200 + 1900 GP and Senior Clerk in the Pay Band Rs.5200 – 20200 + 2800 GP put together (OR)
- (iii) Three years regular service as Senior Clerk in the Pay Band Rs.5200–20200 +2800 GP.

Graduate qualification obtained from Open University or other such institutions will be considered only if it is a three year degree course and the candidate has acquired the degree after successful completion of 12 years schooling through an examination conducted by a Board/University. Post Graduate degree without Bachelor's degree would not be considered. (Authority: Board's letter No.E(NG)-II/2013/RR-1/8 dated 30/10/2013).

Staff working in grade Rs.9300 – 34800 + 4200 GP or above on regular basis are not eligible to volunteer. However staff who have been granted MACP in pay band Rs.9300-34800 + 4200 GP are eligible to volunteer if they satisfy the other eligibility conditions.

Cut of date for eligibility will be the date of issue of Notification in terms of Rly.Bd's letter No.E(NG)1-2005/PM1/52 dated 22.08.06(PBC.155/06).

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3.How to Apply:

Employees who fulfill the conditions specified at para 2 above shall apply in the format enclosed as Annexure – I. Applications submitted in any other format will be rejected. Attested copy of the degree certificate may be enclosed with the application.

4.Last Date & Forwarding of applications

All eligible employees should submit their applications, as per the proforma attached along with enclosures to reach APO/Gaz on or before 28/11/2014 (Friday). Applications received after the closing date will not be considered.

5.Mode of Selection:

- (i) The selection will consist of a written examination (based on the syllabus furnished in the Annexure – II) and assessment of Service records and Confidential reports. While 85% weightage will be given to the performance in the written examination, 15% weightage will be given to Service records and Confidential reports.
- (ii) There will be one question paper consisting of two parts, objective type and descriptive type as Part-I and Part-II respectively. Standard of the examination would be that for direct recruitment to Graduate level or equivalent posts.
- (iii) In terms of para 219 (c) of IREM, the written test held as part of selection would consist objective type questions for 50 % (in the range of 45 % to 55 %) of the total marks for the written test.
- (iv) In terms of Railway Board's letter No.Hindi-81/OL-14/12 dated 14/01/1982, written test shall contain questions in Official Language policy and Rules for 10 % of the total marks prescribed and that it can be included in both the parts or in any one part.
- (v) As per Railway Board's letter No.E(NG)1-2005/PM1/20 dated 17/06/2005, selection will be based entirely on merit with reference to aggregate marks obtained by the employees in the written examination and perusal of service records put together. Minimum qualifying marks for written examination is 60% and 60% in aggregate and empanelment would be according to merit only subject to normal relaxation for reserved community employees appearing only for reserved vacancies.
- (vi) The written test will be held on 20/12/2014 (Saturday) at TTC between 10.00 Hrs and 13.00 Hrs. There will be a common question paper for all departments based on the syllabus enclosed as Annexure-II.
- (vii) Panel of successful candidates in the order of merit will be published.
- (viii) Selected employees would be assigned seniority below all the employees available on rolls in the Office Supdt category of the respective seniority units to which they are allotted.

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6 Training of Successful candidates:

(i) All such persons who are selected as Office Supdt against LDCE quota will be required to undergo mandatory training for 21 working days before they are put on a working post, for which a prescribed examination at the end of the training course will be conducted.

(ii) Attending the prescribed training is mandatory. After the selection, request, if any, for postponement of training or for attending next training course etc., will not be entertained, under any circumstances.

7. GENERAL INSTRUCTIONS

(i) List of eligible employees for participating in written examination would be published after scrutiny of the applications.

(ii) After the written examination is over, pleading ignorance of the date of written examination will not be accepted under any circumstances. Employees who have responded to this Notification are also equally responsible to attend written examination on the scheduled date and time provided they are found eligible. This being the LDCE, no supplementary written examination repeat, no supplementary written examination will be conducted.

(iii) It shall be noted by all the applicants that though utmost care would be taken while scrutinizing the applications, admission of a candidate in the selection is provisional and would be subject to the correctness of details provided by employee, in the application. In the event of employees making false declaration of Educational qualifications, Community etc, apart from disqualifying them for the post at any stage of the selection, the concerned employee will also be taken up under D&AR. Therefore employees are advised to ensure that they are eligible for the selection particularly with regard to Educational Qualification, number of years of regular service, Community etc. before submitting the applications.

8. Posting: While preference will be given to post the successful candidates in their respective Departments/Units, there is no bar in posting them elsewhere if the number of empanelled candidates does not match the number of already assessed vacancies in the respective Department/Seniority Units. Selected employees are liable for posting in any department keeping in view of administrative requirement. Decision taken by Administration in posting the empanelled candidates to respective departments would be final and no request for change of Department would be entertained.

Contents of this notification may be given wide publicity.

-Signed-

सहायक कार्मिक अधिकारी /राज

Assistant Personnel Officer/Gaz

Encl: Annexure I & II

Copy to: Ch.OS/CON