

अ कार्मिक अधिकारी का कार्यालय
Office of the Chief Personnel Officer.
आई.आर.सं. 65422
I.R. No. 65422
26 FEB 2015
सवारी डिब्बा कारखाना, चेन्नै - 38.
Integral Coach Factory, Chennai-38.
No. EPB-1/2014/2/66

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

CPO
Gay
✓

New Delhi, Dated: 20.02.2015

CIRCULAR

Sub: Filling up the Senior Scale post of Deputy Director/Mil Rail(in scale PB-3 + Grade Pay 6600).

It is proposed to fill up one Senior Scale post of Deputy Director/Mil Rail in Pay Band 3 + Grade Pay 6600/- of Ministry of Railways being operated in MilRail/Army Headquarter, Delhi on tenure basis. Officers from Traffic Department of Indian Railways possessing the following service conditions, educational qualification & eligibility criteria are eligible for being considered for posting to the post:-

(A) **Holding analogous post.**

(B) **Educational Qualification:** - Graduate from any discipline.

(C) **Experience:-**

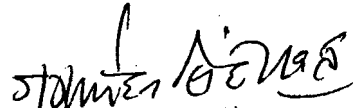
(a) Must have worked in operation in field level i.e. Division or in the Headquarters for at least 3 years.

1.1 The period of tenure of post shall ordinarily not exceed 3 years.

1.2 The maximum age limit for tenure posting shall not exceeding 56 years as on the closing date of receipt of applications.

(The crucial date of determining eligibilities shall be last date of receipt of applications).

2. The applications of officers who are eligible in terms of the above specified conditions and are desirous of being considered for the above post may be forwarded, in the prescribed proforma enclosed as Annexure-A, alongwith the attested photocopies of Confidential Reports (APARs) for the last 5 years including the latest D&AR/SPE/Vigilance clearance reports etc. in Room No. 536-A, Rail Bhavan, New Delhi within 30 days from the date of issue of this circular.


(J.M.S. Rawat)
Deputy Secretary(Estt)
Railway Board

DA: One Proforma

BIO-DATA (PROFORMA)
(To be furnished in duplicate)

Application for the post of _____

1. Name and Address in Block letters
2. Date of Birth (In Christian Era)
3. Educational Qualifications:
4. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Qualifications/
Experience required

Qualifications/
Experience possessed
By the officer

Essential i)

ii)

5. Please state clearly whether in the light of entries made by you, you meet the requirements of the post.
6. Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/Instt/ Orgn	Post held	From	To	Scale of Pay	Nature of duties
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7. Name of present post held

8. Nature of present post held –
Whether ad-hoc, temporary or permanent.
9. Post holding on regular basis, Scale of pay therein
and date from which it is being held on regular basis
10. In case the present employment is held on
deputation basis please state:
- a) The date of initial appointment
 - b) Period of appointment on deputation
 - c) Name of the parent office/organization
to which you belong.
11. Are you in Revised scale of pay?
If yes, give the date from which the
revision took place and also indicate
the pre-revised scale.
12. Additional information, if any, which
you would like to mention in support
of your suitability for the post. Enclose
a separate sheet, if the space is insufficient.
13. Whether you belong to SC/ST
14. Remarks, if any.

Date:

Signature of the candidate

Address:

Certificate to be recorded by the employer while forwarding the application:-

- 1) Certified that the particulars of the officer has been verified and found to be correct. The date of his empanelment in the present substantive grade of _____ is: _____.
- 2) It is also certified that he is clear from vigilance angle and no disciplinary proceedings are either pending or/and contemplated against Shri _____ Integrity of the officer is beyond doubt. The up-to-date CR dossiers in respect of Shri _____ are enclosed herewith. A certificate regarding major/minor penalties imposed on the candidate, during the last 10 years, and cadre clearance is also enclosed.

Signature of Head of the Dept.
(with office seal / stamp)

Date: