

**ICF HQ-ENGINEERING/ICF
TENDER DOCUMENT**

Tender No: 2025377211915

Closing Date/Time: 29/08/2025 10:30

CE,Dy.CE acting for and on behalf of The President of India invites E-Tenders against Tender No **2025377211915** Closing Date/Time 29/08/2025 10:30 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Name of Work	Service Contract for "Hiring of services of Technician skilled/unskilled for maintenance of Quarters and service /welfare buildings in Shell admin and Perambur for 2 years"		
Bidding type	Normal Tender		
Tender Type	Open	Bidding System	Two Packet System
Tender Closing Date Time	29/08/2025 10:30	Date Time Of Uploading Tender	06/08/2025 11:58
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Advertised Value	16150800.00	Tendering Section	CIVIL
Bidding Style	Single Rate for Each Schedule	Bidding Unit	
Earnest Money (Rs.)	230800.00	Validity of Offer (Days)	60
Tender Doc. Cost (Rs.)	5000.00	Period of Completion	24 Months
Contract Type	Service - General	Contract Category	Expenditure
Bidding Start Date	15/08/2025		
Are JV allowed to bid	No	Number of JV Member Allowed	0
Are Consortium allowed to bid	No	Number of Consortium Member Allowed	0
Ranking Order For Bids	Lowest to Highest	Expenditure Type	Revenue

2. SCHEDULE

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () A-Services of technician skilled /Unskilled. The rate in the column includes (i) minimum wages, (ii) PF/EPF/EDLI, (iii) ESI, (iv) Bonus (v) GST and (VI) Profit & overhead charges. This rate also includes required contractors tools & Personal Protective Equipments (PPE) to be carried to the work spot. The rate to be quoted by the contractor shall include leading and lifting of materials to be supplied by the Railway and returning the balance/released material. The complete work shall be executed as per the scope of work annexed.							16150800.00	Above/ Below/Par
1	Please see Item Breakup for details.				8075400.00	AT Par	8075400.00	
	Description:- The jurisdiction of SSE/W/Shell admin							
2	Please see Item Breakup for details.				8075400.00	AT Par	8075400.00	
	Description:- The jurisdiction of SSE/W/Perambur							

3. ITEM BREAKUP

Schedule	Schedule A-Services of technician skilled /Unskilled. The rate in the column includes (i) minimum wages, (ii) PF/EPF/EDLI, (iii) ESI, (iv) Bonus (v) GST and (VI) Profit & overhead charges. This rate also includes required contractors tools & Personal Protective Equipments (PPE) to be carried to the work spot. The rate to be quoted by the contractor shall include leading and lifting of materials to be supplied by the Railway and returning the balance/released material. The complete work shall be executed as per the scope of work annexed.					
Item- 1	The jurisdiction of SSE/W/Shell admin					
S No.	Item No	Description of Item	Unit	Qty	Rate	Amount
1	1	Skilled technician (Plumbing /carpentry /Masonry /Letter writing painting /welding)	Man-Days	2504.00	1443.00	3613272.00
2	5	Unskilled technician (Plumbing /carpentry /Masonry /Letter writing painting / welding)	Man-Days	3756.00	1188.00	4462128.00
					Total	8075400.00

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Item- 2 The jurisdiction of SSE/W/Perambur						
S No.	Item No	Description of Item	Unit	Qty	Rate	Amount
1	1	Skilled technician (Plumbing /carpentry /Masonry /Letter writing painting /welding)	Man-Days	2504.00	1443.00	3613272.00
2	2	Un Skilled technician (Plumbing /carpentry /Masonry /Letter writing painting / welding)	Man-Days	3756.00	1188.00	4462128.00
					Total	8075400.00

4. ELIGIBILITY CONDITIONS

Important : All documents uploaded and remarks / confirmation entered by the bidders against any eligibility condition shall be opened as part of technical bid only

Special Financial Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The bidder must have access to or available liquid assets, lines of credit and other financial means sufficient to support a cash flow equal to 5% of the estimated bid value, net of the bidder's existing contractual commitments to other contracts.	No	No	Allowed (Mandatory)
2	The tenderer must have received contractual payments in the previous three financial years and the current financial year upto the date of opening of tender, at least 150% of the advertised value of the tender. The tenderers shall submit Certificates to this effect which may be an attested Certificate from the concerned department / client and/or Audited Balance Sheet duly certified by the Chartered Accountant etc.	No	No	Allowed (Mandatory)

Special Technical Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As a proof of Technical experience/competence. The tenderer should have completed successfully in the last three financial years (i.e. current year and three previous financial years)- At least one similar single work, for a minimum value of 35% of advertised value of work. Note: a. Work executed in own name / Company name in whose name the tender is offered, only can be considered towards technical eligibility criteria. b.The turnover in the own name/ company name, in whose name the tender is offered, only can be considered towards financial eligibility criteria. c. Consortium / firms /MOUs / sister concerns are not eligible to participate in this tender. d. The work done for considering technical eligibility criteria (Similar nature of work) for State/ Central Govt. / PSU/ Public Limited companies only shall be considered. Work done for Private Individuals shall not be considered. Certificate from public listed company/private company/Trusts having annual turnover of Rs. 500 cr and above being issued from their head office by person of the company duly enclosing his authorization by the Management for issuing such credentials.	No	No	Allowed (Mandatory)
1.1	Defination of Similar Work :- Any civil Engineering work	No	No	Not Allowed
2	Weightage-35% Technical criteria- Turnover (in last three and current Financial year) (Less than 1.5 times the value of work is not eligible). Documentation-As per Audited balance sheet certified by the CA. Scoring- (a) 100 Marks - More than 25 times advertised value of work (b) 70 marks - 10 - 25 times advertised value of work (c) 50 marks - 5 - 10 times advertised value of work. (d) 30 marks 1.5 - 5 times advertised value of work.	No	No	Allowed (Mandatory)
2.1	Defination of Similar Work :- Any civil Engineering work	No	No	Not Allowed
3	Weightage-20% Technical criteria - Number of years in operations (Firms having less than 1 year of experience are not eligible). Documentation: Company establishment certificate and company's work order copy / agreement copy / completion certificate etc. as proof of operation. Years shall be counted from the date of agreement of the work. Scoring- (a) 100 marks more than 8 years. (b) 80 marks 5 - 8 years (c) 60 marks 2- 5 years (d) 40 Marks 1-2 years	No	No	Allowed (Mandatory)
3.1	Defination of Similar Work :- Any civil Engineering work	No	No	Not Allowed

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4	Weightage-25% Technical criteria:- Size of Workforce- The Bidder must have a minimum number of personnel (as defined by Railway Administration) on the organization's pay roll. Documentation: EPFO challan / bank account statement in support of available manpower (duly submitted to EPFO) in respect of the previous four quarters preceding the date of opening of Bid should be submitted in support of their qualification. Scoring: (a) 100 marks if the Bidder's workforce on roll is greater than 3 times of the total workforce required in this Bid. (b) 70 marks if workforce on roll is equal to or up to 3 times the total workforce required in this Bid. (c) No marks if workforce on roll deployed is less than the total workforce required in this Bid. Minimum work force required for this work- 20 nos.	No	No	Allowed (Mandatory)
4.1	Defination of Similar Work :- Any civil Engineering work	No	No	Not Allowed
5	Weightage-20% Technical Criteria:- Previous work Done- The bidder shall submit documents related to completed/ on-going similar service contracts during the last three previous financial year and the current financial year along with the details of payments received and percentage penalties imposed therein, to classify the completed / on-going similar service contracts in the following categories: 1) Payment received more than or equal to 80% or 50% or 49% of the current advertised bid value and percentage penalties imposed therein. Documentation:- ---- Certificate from client firm authorizing payment received along with percentage penalties imposed, contract wise for completed / on-going similar service contracts with satisfactory performance. Scoring:-Scoring Method: For each completed / on-going similar service contracts with satisfactory Performance shall be as under: (a)100 Marks if the bidder has completed or received payment as under: 1 Project >80% 2 Projects > 50% or 3 or more projects > 40% of the advertised value of the bid (b)50 Marks if the bidder has completed or received payment as under: 1 Project > 50% or 2 Projects > 40% of the advertised value of the bid. (c) 20 Marks if the bidder has completed or received payment as under 1 Project > 40 % value completed No marks if all projects <40% value completed. Deduction for Percentage penalty imposed in the respective completed / on - going similar service contracts: The Score of each completed / on-going similar service contracts with satisfactory performance shall be reduced by a percentage equal to the percentage penalty imposed in respective contract. No reduction for percentage penalty less than 5%. Contract where percentage penalty is more than 20% of contract value shall not be considered for calculation of scores for this purpose.	No	No	Allowed (Mandatory)
5.1	Defination of Similar Work :- Any civil Engineering work	No	No	Not Allowed
6	Note: The total qualifying marks combining all the above weightage should be 20 marks.	No	No	Allowed (Mandatory)
6.1	Defination of Similar Work :- Any civil Engineering work	No	No	Not Allowed

Bidders shall confirm and certify on the behalf of the tenderer including its constituents as under:

S.No.	Description
1	I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2	I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3	I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4	I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5	I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7	I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.

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8	I/we understand that if the contents of the certificate submitted by us are found to be forged/false at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we and all my/our constituents understand that my/our offer shall be summarily rejected.
9	I/we also understand that if the contents of the certificate submitted by us are found to be false/forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee and may also lead to any other action provided in the contract including banning of business for a period of upto two year.
10	I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.

S.No.	Description
1	Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. Please submit a certificate in the prescribed format (please download the format from the link given below). Non submission of the certificate, or submission of certificate either not properly filled in, or in a format other than the prescribed format shall lead to summary rejection of your offer. (Click here to download the Format of Self Certification)

5. COMPLIANCE

Important : All documents uploaded and remarks / confirmation entered by the bidders against any compliance condition shall be opened as part of technical bid only.

Commercial-Compliance

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

Special Conditions

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Minimum wages:- (a) The Contractor shall pay to his Labour as per prevailing rates of minimum wages as revised by Ministry of Labour and Employment, Office of the chief Labour Commissioner (C), New Delhi from time to time. The proper and verifiable proof of making payment to the labour as per Minimum wages shall be submitted by the contractor along with the claim. (b) Rate of Minimum wages for this tender has been taken as per Ministry of Labour & Employment, office of the chief Labour Commissioner (C), New Delhi. (c) The rates shown in estimate are taken as base rate for estimation of value of work. if the tenderer quotes the rate below from the base rate of minimum wages, the tender shall liable to be rejected. (d) For the payment of Difference, if any, contractor shall produce request and calculation sheet based on man-days worked in the given period for actual labour engaged in the work as per the record of Railways. The base rate will be the minimum wages prevailing on the date of opening of tender. The difference in minimum wages for the month to which the claim pertains and base rate will be admissible. If the minimum wages are revised downward, necessary deduction will be made. (e) No extra payment shall be made due to increase in any inflation other than minimum wages rate. (f) No other PVC Clause shall be applicable for this Contract.	No	No	Not Allowed
2	The rate of minimum wages is inclusive of PF & ESI. The contractor shall remit PF & ESI as per Existing Law.	No	No	Not Allowed

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3	SPECIAL CONDITION FOR GST-•The details of supply of Goods & Services are subject to GST rules applicable with effect from 01.07.2017.	No	No	Not Allowed
4	Special Conditions for GST-All the Tenderers are requested to submit their "GSTIN" registration numbers at the time of tendering or at the time of submitting their invoice without which, payment will not be made.	No	No	Not Allowed
5	The salaries / wages to your staff /workers/ labourers should be disbursed only through Banks and the proof for the same ie. The Bank pass books in the name of your staff / workers/ labourers should be submitted to this office for verification. This arrangement should be done with immediate effect.	No	No	Not Allowed

Technical-Compliances

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	In the e-tendering process, it is mandatory that every tenderer/contractor/firm registered with WWW.IREPS.GOV.IN to submit your bank details i.e.Name of the Bank along with Bank Branch Code, Account Number, IFSC Code, and PAN Number	Yes	No	Allowed (Mandatory)
2	Please furnish Statement of works on hand	Yes	No	Allowed (Mandatory)
3	Please furnish list of plant and Machinery available on hand own and proposed to be inducted own and hired to be given separately for the subject work.	Yes	No	Allowed (Mandatory)
4	Please furnish list of personal, organization available on hand and proposed to be engaged for the subject work.	Yes	No	Allowed (Mandatory)
5	Please furnish list of Works completed in last three financial years giving Description of Work, Organization for whom executed, approximate value of contract at time of award, Date of award and Date of Completion. Date of actual Start, Actual Completion and Final value of Contract	Yes	No	Allowed (Mandatory)
6	All documents related to Partnership deed/Joint venture/ Consortium/ MOU, duly signed by the notary public, should be uploaded at the time of submission of bid failing which offer will be summarily rejected.	Yes	Yes	Allowed (Mandatory)

Undertakings

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	I/ We have visited the works site and I / We am / are aware of the site conditions.	No	No	Not Allowed
2	I/We have read the various conditions to tender attached hereto and agree to abide by the said conditions	No	No	Not Allowed
3	Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work.	No	No	Not Allowed
4	I/We also hereby agree to abide by the Indian Railways Standard General Conditions Of Contract, with all correction slips upto the date of tender opening and to carry out the work according to the Special Conditions of Contract and Specifications of materials and works as laid down by Railway in the annexed Special Conditions/Specifications, Schedule of Rates with all correction slips up to date for the present contract.	No	No	Not Allowed

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5	I/We offer to do the work for Indian Railways, at the rates quoted in the attached schedule and hereby bind myself/ourselves to complete the work in all respects within the period of completion stipulated in the tender document, from the date of issue of letter of acceptance of the tender. The amount as stipulated in the tender document is herewith forwarded as Earnest Money. Full value of the earnest Money shall stand forfeited without prejudice to any other right or remedies in case my/our Tender is accepted and if : (a)I/We do not execute the contract documents as stipulated in performance guarantee clause of GCC as detailed in general instructions. (b)I/We do not commence the work within seven days after receipt of orders to that effect.	No	No	Not Allowed
6	I/We hereby Confirm that the rates, rebates and/or other financial terms, if any, quoted by us in the relevant fields of the Financial Bid page will only be the ruling terms for deciding the inter-se ranking, and any such condition having financial repercussions, if quoted by us anywhere else including attached documents shall not be considered for deciding inter-se ranking. However, Railways shall have the right to incorporate any such condition quoted by us, in the contract, at their discretion, if contract is placed on us.	No	No	Not Allowed
7	I/We have read the various conditions attached/ referred to in this tender document, and agree to abide by the said conditions.	No	No	Not Allowed
8	I/We also agree to keep this tender open for acceptance for a period as mentioned in the tender document	No	No	Not Allowed
9	This tender complies with Public Procurement Policy Order -2017 dated 15.06.17	No	No	Not Allowed
10	I/ We have submitted the Affidavit (Annexure-B).	No	No	Not Allowed
11	The salaries / wages to your staff /workers/ labourers should be disbursed only through Banks and the proof for the same ie. The Bank pass books in the name of your staff / workers/ labourers should be submitted to this office for verification. This arrangement should be done with immediate effect.	No	No	Not Allowed
12	I/We agreed to supply the materials as per the makes specified under "Civil Engineering materials makes list"	No	No	Not Allowed
13	I agree to supply the material as per the approved make list mentioned in the tender document.	No	No	Not Allowed

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14	A.Contractor is to abide by the provisions of Payment of Wages act & Minimum Wages act in terms of clause 54 and 55 of Indian Railways General Condition of Contract. In order to ensure the same, an application has been developed and hosted on website 'www.shramikkalyan.indianrailways.gov.in' . Contractor shall register his firm/Company etc. and upload requisite details of labour and their payment in this portal. These details shall be available in public domain. The Registration / Updation of portal shall be done as under: (a) Contractor shall apply for onetime registration of his company/firm etc. in the shramikkalyan portal with requisite details subsequent to issue of Letter of Acceptance. Engineer shall approve the contractor's registration on the portal within 7 days of receipt of such request. (b) Contractor once approved by any Engineer, can create password with Login ID (PAN No.) for subsequent use of Portal for all LoAs issued in his favour. (c) The contractor once registered on the portal, shall provide details of his Letter of Acceptances (LoA) / Contract Agreements on shramikkalyan portal within 15 days of issue of any LoA for approval of concerned engineer. Engineer shall update (if required) and approve the details of LoA filled by contractor within 7 days of receipt of such request. (d) After approval of LoA by Engineer, contractor shall fill the salient details of contract labours engaged in the contract and ensure updating of each wage payment to them on shramikkalyan portal on monthly basis. (e) It shall be mandatory upon the contractor to ensure correct and prompt uploading of all salient details of engaged contractual labour& payments made thereof after each wage period. B. While processing payment of any 'On account bill' or 'Final bill' or release of 'Advances' or 'Performance Guarantee / Security Deposit', contractor shall submit a certificate to the Engineer or Engineer's representatives that "I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railway's shramikkalyan portal at 'www.shramikkalyan.indianrailways.gov.in' till ____ Month, ____ Year."	No	No	Not Allowed
15	I have understood that there is an option to take payment through Letter of credit from Indian Railways	No	No	Not Allowed
16	I/We agree to engage police verified labourers/employees and if any new person to be engaged I/we will submit proof of police verification application for issuing temporary permission. I/We will ensure to arrange police verification report within permissible period i.e one month for person from Tamilnadu and 3 months for persons from other states.	No	No	Not Allowed

Custom

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The contractor should ensure to engage police verified labourers/employees if any person to be engaged by contractor he has to submit proof of police verification application for issuing temporary permission like present permit system. However, contractor has to arrange police verification report within permissible period i.e one month for person from Tamilnadu and 3 months for persons from other states.	No	No	Not Allowed
2	As per Rules of the contract Labour (Regulation & Abolition) Central Amendment Rules, 2017 and as modified from time to time 'Every Contractor shall upload or file the report to the concerned authority manually in a unified Annual return in the form XXIV on the web portal of the Ministry of Labour and Employment.	No	No	Not Allowed
3	All the labourers should be in distinctive uniform while executing the work at site. failing which, the labourers will not be allowed to work.	Yes	Yes	Not Allowed

6. Documents attached with tender

S.No.	Document Name	Document Description
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1	jpo_1.pdf	Electrical JPO
2	ShelladminPerambur.pdf	Scope of work
3	CompleteBiddocument_compressed.pdf	Bid document
4	service-GCC-76-103-min.pdf	GCC Service Part-IV
5	LetterofcreditNEFTform.pdf	Letter of credit NEFT form
6	service-GCC-1-25-min_1.pdf	GCC Service Part-I
7	service-GCC-26-50-min.pdf	GCC Service Part-II
8	Additionalafetyaspects.pdf	Additional safety aspects
9	service-GCC-51-75-min.pdf	GCC Service Part-III

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

Signed By: SELVARAJ V

Designation : Dy.CEICF