



सवारी डिब्बा कारखाना
चेन्नै - 600038

INTEGRAL COACH FACTORY, CHENNAI - 600038



OFFICE OF THE PFA

No: AAD/GC/Re-engagement

Date: 20.12.2024

NOTIFICATION

Sub: Re-engagement of Retired Railway Gazetted Officers as Consultant in Accounts Department of ICF – Reg.

Ref: Railway Board's letter No.2024/ E (GR) I /38 / I dated.29.08.2024& 08.11.2024

- I. In terms of Railway Board's letters cited and with the approval of the competent Authority, it is proposed to re-engage Retired Railway Gazetted Officers as Consultants to fill up the vacant posts in JAG (Level 12) and JTS(Level 10) in Accounts Department of Integral Coach Factory(ICF), Chennai-600038.
- II. Applications are invited from the eligible officers who retired from Railway services for re-engagement in **Accounts Department**, Integral Coach Factory for the following vacancies:
 - (i) From retired Officers in Level 13 for re-engagement as Consultant in exigencies of the services against vacant JAG post in Level 12 and
 - (ii) From retired Officers in JTS (Level-10), STS (Level-11) & JAG (Level -12) for re-engagement as Consultant in exigencies of the services against vacant posts of AFA in JTS (Level -10)
 - (iii) This scheme for re-engagement of Retired Railway Gazetted Officers shall be valid only up to 31.12.2026.

III. The Terms & Conditions are at Annexure-A, Instructions to apply at Annexure B, Terms of Reference at Annexure C. Application form is at Annexure D.

IV. Vacancies:

Sl.NO.	Department	Designation of the post	No of Vacancies
1.	Accounts	Consultant	Level 12(JAG) – 1 vacancy Level 10 (JTS)– 2 vacancies

Note: The place of posting will be in the Accounts Department of Integral Coach Factory .

V. Eligibility:

1. (i) Retired Railway Officers of Accounts Department from Level 13 are eligible to apply for the vacancy in Level 12
(ii) Retired Officers from JTS (Level-10), STS (Level-11) & JAG (Level-12) are eligible to apply against 2 vacancies in Level 10 (JTS).
2. Age limit: Maximum age limit for re-engagement shall be 65 years.
3. Medical fitness: Should be medically fit in the appropriate category as done in the Selection from Group 'C' to Group 'B'.

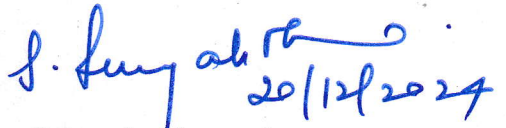
VI How to apply:-

1. The eligible retired Railway Gazetted Officers who are willing to apply are advised to read the entire Notification along with the Annexures uploaded in the Accounts website/ICF.
2. The applications received will be treated as "Invalid/Ineligible" on the following grounds:
 - (i) **Unsigned application.**
 - (ii) **Application without affixing latest photograph.**
 - (iii) **Incomplete Application**
 - (iv) **Application without copies as indicated in Annexure D.**

VII Date for Submission of Applications:

- (i) Opening Date for submission of Application in person/By Post: 03.01.2025
(ii) Closing Date for submission of Applications in person/By post: 20.01.2025

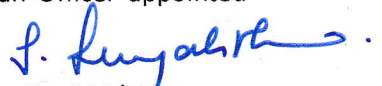
Encl: Annexures "A", "B" "C" & "D"


(S.Suryakanthamma)
Dy.FA&CAO/Stores
For PFA / ICF

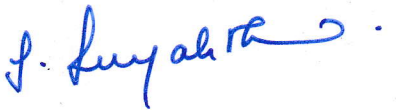
Annexure-A

TERMS & CONDITIONS:

1. Re-engagement of retired Accounts Officers (Gazetted) is for filling up of 1 JAG post in Level 12 and 2 JTS posts of AFA in Level 10.
2. The applicants cannot be considered against vacancies in a level higher than what they had retired from.
3. Remuneration: A Fixed Monthly Remuneration shall be admissible arrived at by detecting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. Annual increment/ percentage increase and Dearness Allowance shall NOT be allowed during the contract period. (Example for determining remuneration shall be as given in DoE's OM No.F.No.3-25/2020-E.IIIA, dated 09.12.2020).
4. Maximum age limit of the re-engagement shall be 65 years.
5. Suitability / competency of the retired officer shall be adjudged on the basis of last five APARs as per established norms for a DPC, before such re-engagement by a three member committee of PHODs/CHODs, as appointed by General Manager. While re-engaging such officers, medical fitness of the appropriate category shall be obtained from the designated authorities as per existing practices.
6. **The period of re-engagement shall be initially for a period of ONE year and further extendable as per requirement. No retired officer shall be engaged beyond the validity of the scheme i.e. 31.12.2026.**
7. The re-engagement of Consultant shall not be considered as a case of re-employment.
8. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed nor carried forward in case the engagement is extended. Also, no payment in lieu of unutilized leave will be paid at the time of discharge / expiry of the contract.
9. The Re-engaged officer shall not be entitled for HRA and residential accommodation. However, Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment; they may be allowed TA/DA for official tour, if any, as per their entitlement at the time of retirement.
10. The designation shall be Consultant followed by (trade name) e.g., an Officer appointed against the above posts shall be designated as Consultant (Accounts).


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11. The re-engaged Officer shall be given responsibilities like inspections, supervision, etc.
12. The re-engaged Officer shall not be made in-charge of units like any Branch Officer in divisions nor be given independent charge in any Construction unit. They shall not be given Financial and D&AR powers. However, they may recommend suggestions on financial and other matters to regular Officers.
13. The re-engaged Officer shall not divulge any information gathered by him/her during the period of assignment related to the organization to anyone who is not authorized to know / have the same. For this purpose, the Consultant shall sign an Agreement of Confidentiality with the Govt. of India containing a clause on Ethics and Integrity.
14. The re-engaged officer shall be discharged immediately on joining of Selected Candidate(s) from UPSC or through departmental Selection or for any other reason as per administrative convenience based on the recommendation of PHOD/CHOD concerned.



For PFA/ICF

Annexure –'B'

Instructions to Applicants: -

- (i) The willing Retired Officers will have to apply in the prescribed format(Annexure D). All columns are mandatory.
- (ii) In the Application, latest photograph of the Officer should be affixed in the space provided and his/her signature should be affixed in the space provided.
- (iii) The applicant should sign legibly in the space provided.
- (iv) The application form at Annexure D, completed in all respect, with PPO copy & any other relevant documents duly superscribed as "APPLICATION FOR RE-ENGAGEMENT AS CONSULTANT(ACCOUNTS)/ICF" should be sent by Registered Post to the following address:

**Sr.AFA/Finance
Office of the PFA
Integral Coach Factory
Chennai-600038**

They may also submit the completed applications to "Sr.AFA/Finance, Shell Division, Administrative Building", on working days during working hours.

- (v) Applicants may contact the following Railway landline phone numbers/CUG for inquiries, if any.

Dy.FA&CAO/Stores: Landline No. 044-26147102; CUG: 9003141103

Sr.AFA/Finance : Landline No. 044- 26147113 CUG: 9003141199



For PFA/ICF

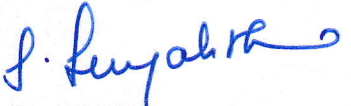
Annexure-'C'

Re-Engagement of Retired Officers in Accounts Department/Integral Coach Factory – Terms of Reference

As advised by Railway Board vide letter no.2024/E(GR)I/ 38/ I dated 29.08.2024 the Terms of Reference (TOR) of the work to be assigned for the re-engagement Officers/ Consultants of Accounts Department are as under:-

All works normally assigned including any other works assigned by the competent authority except as follows.

1. The re-engaged Officers / Consultants shall not be made in charge of the unit / Branch Officer in Division nor be given Independent Charge in the construction unit.
2. The re-engaged Officers / Consultants shall not be nominated in Selection Committee.
3. The re-engaged Officers / Consultants shall not be given the Financial and D&AR powers. However, the Officers/Consultants may recommend his/her suggestions on financial and other matters.


For PFA/ICF

ANNEXURE D**APPLICATION FOR RE-ENGAGEMENT OF RETIRED RAILWAY GAZETTED OFFICERS AS CONSULTANT-ACCOUNTS - INTEGRAL COACH FACTORY****(Notification No.AAD/GC/Re-engagement dated 20.12.2024)****Sr.AFA/Finance
Integral Coach Factory
Chennai-600038**Affixing Recent
Passport size photo

I hereby submit my application for re-engagement as consultant (Accounts)/ PU/ICF on monthly remuneration, as per the terms and conditions laid down in the Railway Board's letter dated 29.08.2024 & 08.11.2024 and the ICF Notification Dated 20.12.2024.

My service particulars are as under: (officers to fill up all columns in their own handwriting)

Post applied for (please tick)	CONSULTANT (Accounts)/ICF	JAG/JTS
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1	Name in full (block letter)	
2	Father's Name	
3	Designation on the day of retirement	
4	Date of DOITS/JTS/Gr.A	
5	Office from where retired	
6	Department	
7	Date of Birth (dd/mm/yyyy)	
8	Age as on the date of Notification	
9	Employee No. & HRMS ID	
10	Date of Appointment	

11	Date of Retirement	
12	Community (SC/ST/OBC/UR)	
13	Educational / professional Qualification	
14	Last pay drawn and Level	
15	PPO No & Date. (7 th CPC pay matrix) (Enclose Copy)	
16	Basic pension sanctioned (without deducting commutation pension)	
17	Permanent address (in block letters with pin code)	
18	Correspondence address (in block letters with pin code)	
19	Email ID (IN BLOCK LETTER)	
20	Mobile Number	1.
		2.

- i. I hereby declare that I will not divulge any information gathered by me during the period of assignment related to the organization to anyone who is not authorized to know /have the same.
- ii. I am aware that I will be discharged immediately on joining of selected candidate(s) from UPSC or through departmental selection or for any other reasons as per administrative convenience based on the recommendation of PHOD/CHOD Concerned.
- iii. I hereby declare that the information furnished above is true to the best of my knowledge and I am liable for action as per extant provisions, I have gone through the terms and conditions laid down in the Railway Board's letter dated 29.08.2024 and the ICF Notification.

Place:

Date:

(Signature of the Retired Officer)