

ICF HOLIDAY HOMES

RULES AND REGULATIONS

Sl. No.	Holiday Home Location	No. of Suites
1	KODAIKANAL	2
2	COURTRALLAM	2
3	KANYAKUMARI	2

1. Only Gazetted officers (Group A & B) are eligible
2. Secretary to GM/ICF approves the allotment
3. Request in writing should be addressed to Secretary to GM/ICF to be sent by bearer/ post/ fax No.044-26260152
4. Request should be sent within 7 days and atleast 2 working days in advance from the date of occupation
5. Requests from other Railway officers will be entertained subject to availability
6. Other Railway officers applying for ICF holiday home, whose parent Railway has holiday home at these destinations, should apply with non-availability certificate issued by their holiday home allotting authority.
7. Allotments are informed to the officers and to the Care taker of the holiday home through a system generated SMS.
8. Accommodation charges in terms of Para 2224(i) of IREM, Vol.II (Authority RB letter No.E(W) 2012/WE-2/4 dted 19/09/2012) are to be paid to the Care taker of the holiday home directly.
9. For any query, contact Chief OS/GM's Office/ICF
@ Rly: 060-47005; P&T: 044-26147005.