

सवारी डिब्बा कारखाना, चेन्नै – ६०००३८.
INTEGRAL COACH FACTORY, CHENNAI – 600 038.

From:

Date:

Name :

Designation :

Office Address:

To:

FAX No. 044-26260152

Secretary to GM/ICF

Sub: Application for allotment of ICF holiday home – reg.

Kindly provide accommodation at ICF holiday home as per details furnished below:

Sl.No.	Details	
1	Location	Kodaikanal / Courtrallam / Kanyakumari
2	Period From	
3	Period to	
4	Mobile No.	

SIGNATURE

(Officer Designation and office seal)

Certificate of non-availability:

The holiday home at **KODAIKANAL/COURTRALLAM/KANYAKUMARI** pertaining to our Railway is not available during the above period. The officer's request may be considered please.

SIGNATURE

(Designation and office seal of the holiday home allotting authority of the Railway)