

**SELECTION FOR THE POST OF JUNIOR CLERK IN PAY BAND ₹ 5200 – 20200
WITH GRADE PAY RS.1900/- AGAINST 33 1/3% PROMOTIONAL QUOTA**

DATE : 08/05/2013

TOTAL MARKS : 100
TIME – 3 HRS

1. Candidates will not be permitted to use electronic gadgets such as calculators, cell phone, etc in the examination hall.
2. The candidates should not write their name / address or put their signature anywhere in the answer booklet (even where asked to write, draft letter/note, etc.) except at the place especially provided for the same. They should not try to reveal their religions, castes, etc. by writing anything or drawing any symbols in the answer booklets. Any attempt made in this respect by the candidates will lead to disqualification.
3. The candidates should correctly indicate the total number of pages written by them in the column provided on the top sheet of the answer booklet.
4. Marks allotted to questions are indicated against the respective questions.

PART – A

(10 X 1 = 10)

I. Write an essay on any one of the following :

1. Need for good Housekeeping in ICF.
2. Importance of Indian Railways.
3. Integrity in Public life

(5 X 1 = 5)

II. Write a letter to the C.E. requesting construction of a Motorcycle stand near the Administrative office building near Data centre / shell.

(OR)

Write a letter to the Commissioner of Chennai Corporation requesting him to control the stray dog menace near ICF.

(the name and address of the candidate should not be written in the 'From' address. The signature of the candidate should also not be affixed at the end of the letter. The candidates may indicate letters like 'x' or 'y' in the 'From' address)

III. Make your own sentences from the following words :

(15 X 1 = 15)

- | | |
|------------------|----------------|
| 1. Tolerate | 9. Great |
| 2. Cost | 10. dominate |
| 3. Jungle | 11. despatch |
| 4. Difficult | 12. procedure |
| 5. Procrastinate | 13. operations |
| 6. Kindness | 14. method |
| 7. Largest | 15. explain |
| 8. Domestic | |

IV. Give correct spelling for the following wrongly spelt words

(5 X 1 = 5)

1. Consesstion
2. Genius
3. Maintainance
4. Ocassion
5. Comitee

V. Rearrange the following sentences: (5 X 1 = 5)

1. Brothers Ram Shyam and are
2. Is a mother my teacher.
3. Playing are the children park the in.
4. East rises in the Sun.
5. Best honesty is policy the

VI. *Directions: Read the passage. Then answer the questions below.* (5 x 2 = 10)

There are many kinds of boats. One kind of boat is called a sailboat. A sailboat uses the wind to move. Wind makes a sailboat move in the water. The wind pushes the sailboat. Wind fills the sails. The sailboat moves when the wind blows. One kind of boat is called a motorboat. A motorboat uses a motor to move. The motor gives power to the boat. The motorboat moves when the motor is running. The motorboat makes a loud noise. One kind of boat is called a rowboat. A rowboat needs people to move it. People make a rowboat move in the water. People use oars to move a rowboat. Oars are long and flat. Oars go into the water. A rowboat moves when people use the oars. As you can see, there are many kinds of boats.

Questions

1) Which boat uses the wind to move?

- A. a sailboat B. a rowboat C. a motorboat

2) Which boat makes a loud noise?

- A. a sailboat B. a motorboat C. a rowboat

3) What is used to move a rowboat?

- A. wind B. a motor C. oars

4) According to the passage, oars are

- A. short and fat B. long and flat C. big and heavy

5) This passage is mainly about

- A. different kinds of boats B. where to use a rowboat C. how to make a boat

PART – B

VII. Answer any 5 questions: (5 X 2 = 10)

1. A fruit seller had some apples. He sells 40% apples and still has 420 apples. How many apples did he have originally?

2. Write the following statements as ratios:

In a maths class, there are 9 males and 11 females.

Ratio of males to females :

Ratio of males to total number of students : _____

3. Ram made 900 sweets. Shyam ate 3% of them. How many did he eat?
4. Gita sells pencil cases. It was school season so she bought 500 pencil cases. She sold 70% of that. How many pencil cases are there left?
5. 38 is what percent of 56 ?
6. Sachin Tendulkar scored 104 runs, 46 runs, 78 runs, 10 runs and 99 runs. What is his average score ?
7. What is the value of 42.3×71.2 ?

VIII. Write short notes on any one of the following :

(1X10 = 10)

1. Implementation of Rajbasha in ICF
2. Railway week celebration in ICF
3. Pass / PTO facilities to railway employees

IX. Expand the following :

(10 X 1 = 10)

1. RRT
2. GDCE
3. OHSAS
4. ERP
5. FA & CAO
6. CSO
7. CSC
8. MRVC
9. WCA
10. AWTI

X. Fill in the blanks : (Answer any ten)

(10 X 1 = 10)

1. _____ (designation) is the Head of the Electrical Department.
2. ICF produced _____ coaches for the year 2012-13
3. Elections to the canteen committee are held once in _____ years.
4. _____ (designation) is the occupier of the Shell factory.
5. The number of elected representatives in the Staff Council is _____.
6. The maximum CCL available to a woman employee is _____ days.
7. The grade pay of office superintendent is Rs. _____.
8. The minimum pension payable to a Railway employee is Rs. _____.
9. The New Pension Scheme was introduced with effect from _____.

10. The percentage of promotional quota for the post of Technician Gr.III is _____.
11. There is a reservation of _____ % in recruitment for candidates who are handicapped.
12. The family of a deceased railway servant can retain Railway quarters for a total period of _____ years.

XI True or False.

(10 x 1 = 10)

1. Grade pay of Ch.OS is ₹.4800/-
2. The maximum gratuity payable to Railway employees is ₹.10 lakhs.
3. The Shell Office canteen is a statutory canteen.
4. The current DA is 72% for Railway employees.
5. PF can be withdrawn 12 times in a year.
6. Employees can go on Voluntary retirement on completion of 10 years of service.
7. An employee who refuses promotion will be debarred for promotion for a period of one year.
8. Medical classification for posting as Technician Gr.III is C2.
9. The maximum leave that can be encashed on superannuation is 150 days.
10. The maximum amount of motorcycle advance payable is Rs.30,000/-